



Example of Food Service Job Description

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Our growing company is looking for a food service. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for food service

- Manages leave requests, schedules, and EDP for each employee
- Conducts daily huddles, and Continuous Improvement projects
- Trains and evaluates staff performance, writes position descriptions and performance appraisals, interviews and recommends hiring of staff
- Writes and maintains EDP for each employee
- Manages a satellite dining center serving the needs of 120 patients
- Assures presentation, temperature, quality, and quantity of food provided meets area needs
- Communicates with patients and staff to review patient preferences and evaluate the dining room experience to meet OSH standards
- Responsible for meeting patient nutritional needs and assures diet orders are followed
- Develops a dining experience that represents a learning laboratory for health and wellness and fosters an engaging positive environment that helps patients learn how to make healthy food selections
- Assures menu items and special food for patient special needs are ordered and available in the unit

Qualifications for food service

- Certified fitness evaluation
- Health Department Food Handler's card within 30 calendar days of

- Six months previous commercial experience with use of cash register
- Attended or completed a culinary program at a college or technical school preferred
- Knowledge of basic nutrition, food, food preparation, food handling, and sanitation is vital