



Example of Food Service Job Description

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Our company is growing rapidly and is hiring for a food service. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for food service

- Managerial duties such as scheduling, interviewing, new hire training, and will lead staff in absence of the Manager of Food Services
- The Food Service Worker performs a variety of duties related to the preparation and assembly of patient food trays according to patient menu selection and transports trays to various areas
- Performs tasks to maintain the cleanliness/sanitary standards for dishware, carts, and trays for kitchen and retail areas
- Maintains, records, verifies, receives and/or delivers stock in a safe and timely manner
- May handle cash transactions from customers while maintaining cleanliness of cafe and/or dining area
- Performs a variety of routine tasks in the kitchen, on the tray line, in the dishwashing areas, and in the cafeteria according to standard practices and procedures
- Complies with regulatory requirements
- Processes all phone calls using appropriate telephone skills
- Troubleshoots interface issues with diet orders and resolves
- Adhered to the Service Excellence Standards of Behavior guidelines at all times

Qualifications for food service

- 6 months of applicable experience required
- 6 months food service experience preferred, previous experience in hospital food services preferred
- High School or equivalent although a Culinary Degree is preferred
- Minimum of five years institutional cooking experience, preferably in a Hospital setting
- Minimum of three years of experience as a Supervisor, Manager or Director