



# Example of Food Retail Job Description

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Our company is hiring for a food retail. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for food retail

- Leading and contributing to the development and implementation of quality standard operating procedures
- Leading Retail HACCP teams
- Investigating and following through non-compliance and incidents relating to enforcement and serious food safety complaints
- Liaising with the Regional Technical Manager and Retail team to ensure customer complaints and investigations are handled and completed correctly
- Ensuring micro sampling and data management is completed as directed
- Taking responsibility for raising the standards of hygiene and microbiological performance with operation
- Liaising with Pest Control contractors to ensure commitments are met and to raise awareness of issues
- Liaising with local Authority Representatives to provide problem resolution
- Contributing to training activities where necessary
- Must have extensive mathematical and analytical skills to oversee and make suggestions to budget, control cost, prepare financial reports and other analytical reporting

## Qualifications for food retail

- Must be organized, thorough and detail oriented
- Thorough understanding of computer hardware and software systems
- Experience in overseeing, leading, directing, coaching, hiring, scheduling and training a part time staff

- Minimum of 3 years experience in food industry
- Level 4 (advanced) Food Hygiene qualification