



# Example of Food & Nutrition Services Job Description

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Our innovative and growing company is hiring for a food & nutrition services. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for food & nutrition services

- Demonstrates knowledge of safe food handling and infection control, participates in monitoring and evaluation of PI and HACCP Program
- Serve food to customers and understand and assist in other areas of the kitchen as needed
- Inspects kitchen areas to insure that all routine daily and special weekly cleaning assignments are completed on time as scheduled
- Supervises employees to insure that proper storage techniques are practiced in order to insure proper food safety and infection control procedures are followed
- Practices safety and security as defined by hospital department policies and procedures manual
- Submits work orders for necessary equipment repairs through Meditech or reports to Assistant Director to request a local repair service
- Holds meetings with staff
- Must be flexible and able to change as needed
- Works as a positive member of the Food Service Team
- Implement a safe and sanitary work environment by following standard operation procedures

## Qualifications for food & nutrition services

- Minimum Certified Dietary Manager, Registered RD preferred
- Previous food service experience desired, preferably in supervisory role
- Ability to successfully interact with staff, patients and other member of the

- Understanding of diets, previous experience with Computrition or similar diet office system desirable
- This position will be responsible for keeping our diet office software system updated
- This position assures compliance with Joint Commission and CMS requirements for patient food service