



# Example of Food & Nutrition Services Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of food & nutrition services. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for food & nutrition services

- Follows instructions
- Complies with attendance policy
- Selects, develops, manages and evaluates direct reports and oversees the development, management and evaluation of indirect reports
- Reviews and evaluates ongoing procedures regarding menu planning, ordering of food and supplies, food preparation and service
- Implements and coordinates Performance Improvement and Utilization Management activities
- Coordinates activities of Dietetics staff
- Keeps informed of current practices and trends through conferences, meetings, periodicals
- Participate in the workflow of the Foodservice Department, performing tasks such as scrapping dirty dishes, loading and unloading dishwasher, cleaning pots and pans, cleaning/sanitizing utensils, catering supplies, tables and work areas
- Clean patient food tray carts and/or utility carts
- Keep kitchen/cafeteria orderly and clean

## Qualifications for food & nutrition services

- Requires thorough knowledge and comprehensive experience in health care

- Demonstrated strong working knowledge of clinical competencies based on nutritional care standards of the American Dietetics Association, American Society for Parenteral and Enteral Nutrition, and relevant practice groups
- Demonstrated ability to utilize computerized food service management systems in the provision of patient care required
- College or technical training preferred (preferably in nutrition, health, or
- Minimum of 6 months past experience as a cashier
- Previous health care food service experience of at least 3 years