



# Example of Food & Nutrition Services Job Description

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Our company is searching for experienced candidates for the position of food & nutrition services. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for food & nutrition services

- May be responsible for the preparation/assembly of food items for patients
- May be responsible for the operating, loading and unloading of the dish machine
- Prepares/assembles food items used in recipes, slicing of meat, dishing and plating of cold food
- Sets up and serves food on the tray assembly line for patient/child care trays
- Delivers patient food carts and returns soiled food carts to the dish room
- Operates, loads and unloads the dish machine
- Performs heavy cleaning of all equipment and surfaces in the department and operates floor cleaning equipment
- Monitor staff productivity
- Respond to "call ins" making appropriate schedule adjustments, and approve short notice PTOs
- Direct opening and closing the department according to established standards, utilized and maintained, record staff time and attendance, responds to equipment malfunctions with timely work orders to Facilities, and responds appropriately to customer complaints

## Qualifications for food & nutrition services

- Completion of formal training program in food preparation preferred
- Previous experience in food preparation in a hospital preferred
- High School diploma or GED equivalent(Preferred but not Required)

- Ability to communicate, collaborate with a variety of individuals at different levels in and out of the organization
- Skilled in motivation and team building