



Example of Financial Intelligence Unit Job Description

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Our growing company is looking to fill the role of financial intelligence unit. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for financial intelligence unit

- Researches high risk monitoring alerts or exception reports to ensure appropriate documentation of resolution of alerts or exceptions and includes a clear audit trail of the disposition steps
- Recommends and supports escalation of unusual or potentially suspicious activity to AML group for investigation and SAR filing
- Evaluates the validity and reliability of the CIP, CDD or EDD information gathered by conducting searches of informational databases and other research sources
- Retrieves and reviews financial transactions to identify activity commensurate with customer relationships that pose a higher risk of money laundering or terrorist financing
- Demonstrates proficiency in research and investigative practices associated with an experienced analyst and assess customers for BSA risk and assign risk ratings
- Identifies weaknesses in Bank policy or department procedures which may place the Bank at risk and suggests improvements to those policies and procedures
- Supervises and participated in departmental activities including
- Conducts periodic reviews of daily work from all groups by random sampling to test for accuracy, timeliness and completion, and reports results to management
- Provides recommendations/guidance to other departments regarding any

- Maintains a training program for all employees and assists in the training process to ensure staff is properly equipped

Qualifications for financial intelligence unit

- Solid knowledge of banking products (experience building financial data warehouses and interfaces from banking product systems is a plus)
- A proven ability to work in teams, adapt rapidly to changing environments and multi-task
- Manage receipt and communication of government requests of FIU data
- Manage customer exemption process for exempting from CTR filing
- Track, collect and prepare data for the annual OCC Money Laundering Risk Survey
- Assist with data entry of SAR filing information