



Example of Financial Analyst Job Description

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Our innovative and growing company is looking to fill the role of financial analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for financial analyst

- Refine existing sales planning models and develop new planning models to better predict channel sales performance
- Conduct ROI analysis on key sales activities and marketing campaigns
- Assist in preparation of the weekly cash forecast for the CBS Television Network to be submitted to CBS Corporate Treasury
- Submit and validate monthly consolidated financial information to CBS Corporate Reporting
- Monitor monthly financial results compared to budget and forecast and prepare monthly detailed variance reports
- Analyze monthly results to determine if month-end accruals are required and prepare journal entries and assist in the monthly close process
- Interact with senior management from the SG&A departments and suggest operational and financial improvements
- Prepare headcount reports for the SG&A departments to be submitted to CBS Corporate Reporting on a quarterly basis
- Provide assistance to various Rhino departments in creating purchase requisitions, processing invoices/check requests, setting up vendors, handing petty cash, logging and coding checks received, and follow-up for check requests
- Responsible for various key functions that support the month-end, quarter-end, and year-end close processes such as the P&L and Balance Sheet (B/S) comparatives, P&L and B/S analytics, preparation of journal entries, and the

Qualifications for financial analyst

- Demonstrate comprehensive understanding of accounting/finance concepts
- Academic or practical exposure to general ledger accounting, account reconciliations, and financial analysis
- Familiarity with JDE EnterpriseOne, PeopleSoft, and Atlas/Business Objects not required but a plus
- Undergraduate degree specializing in Accounting with 0-6 months relevant experience
- Experience with accounting software, JD Edwards, an asset
- Must be proficient in Excel, Advanced a plus