



Example of Financial Analyst Job Description

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Our company is growing rapidly and is looking to fill the role of financial analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for financial analyst

- Assist in the overall consolidation of the CBS Television Network monthly financials using TM1 and Excel
- Upload monthly BU financial statements and prepare month-end close journal entries
- Prepare Financial Reporting schedules, footnotes, and key balance sheet account reconciliations
- Prepare BU Intercompany schedules and charges
- Prepare BU and HO reconciliations utilizing various systems
- Prepare schedules for analysis by management
- Continually review and propose improvements to current processes with an objective to create efficiencies
- Monthly analytical review, expense analysis and analysis of expenses vs
- Store contribution targets
- Store expenses and contribution analysis

Qualifications for financial analyst

- Must have general computer literacy with proficiency in Excel and Word
- Working knowledge of Hyperion Financial Systems (CPM) and SAP General Ledger financial systems a plus
- Work effectively on cross-functional teams and with non-financial associates
- Proven ability to be detail oriented with a strong focus on accuracy and accountability

- Experience and/or training in management accounting is a plus