

## **Example of Financial Accounting Manager Job Description**

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Our growing company is hiring for a financial accounting manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for financial accounting manager

- Exercise good judgment to escalate issues to higher level management or Project Lead, along with recommended solution to resolve
- Part of Controllership team that reviews and/or processes general ledger accounting records supporting annual revenue/expenditure base of US\$1B covering the Asia Pacific
- Compliance to statutory and accounting regulations of cluster of countries in Asia Pacific
- Interface and communicate with management
- Manage the financial integration process of newly acquired or incorporated subsidiaries
- Provide support for the company's annual audit and quarterly reviews
- Contribute to the preparation of quarterly and annual reports, including the financial statements, footnotes and MD&A sections
- Draft new disclosures as needed
- Maintain ongoing collaboration with various corporate, regional and market finance functions to ensure that transactions are disclosed appropriately
- Coordinate the timely retrieval of accounting reports and schedules, and perform evaluation of same

## Qualifications for financial accounting manager

- Demonstrated ability to design, document and implement processes that improve daily functions
- Comfortable working independently and as part of a group
- Minimum of 3 years of experience, Big 4 public accounting experience is preferred
- CPA with SEC reporting experience
- Experience in performing complex technical research and analysis