



# Example of Finance Systems Analyst Job Description

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Our innovative and growing company is looking to fill the role of finance systems analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for finance systems analyst

- Solid work experience in or with a finance function
- Deep knowledge of ERP systems and experience with other Financial/HR systems
- Great relationship building & communication skills
- Good project management skills with a good understanding of business process
- Independent worker with a sense of urgency, but with strong team skills
- Provide production support for strategic portfolio of Finance System Tools (FST) and the Global Material Cost Forecasting (GMCF) applications
- Ensure that availability, integrity, and confidentiality of the existing production applications meet customer expectations and are within with the established Critical Success Factors and Critical to Quality metrics
- Proactively monitor application performance and research root cause of performance deviations
- Perform analysis on customer requests and maintain proper communication with the business
- Collaborate closely with Operations Support staff and Application SMEs to work through the technical aspects of the application support activities

## Qualifications for finance systems analyst

- A strong working knowledge of ERP and Financial applications
- Candidate should have a strong understanding of core financial processes

- Experience with Unix/Linux, ETL, SQL
- Documents and presents actions taken to support production systems and processes including internal controls (SOX, COSO)