



Example of Finance Planning Analysis Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is looking to fill the role of finance planning analysis. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for finance planning analysis

- Liaise and coordinate with different departments / Corporate to obtain the necessary information to prepare various management reports and manufacturing forecasts based on the Company's and WD financial objectives
- Liaise and coordinate with different departments to obtain the necessary information for the compilation of the Key Performance Indicators (KPIs)
- Ensure accurate and timely reporting of cost centre reporting and management report
- Department budget cost control and monitoring
- Assist in monthly closing activities
- Prepare management reports after month-end closed
- Prepare various reports and power point package for Operation Review when necessary
- Assist in the Physical Inventory Verification exercise
- Perform ad-hoc duties and reports as assigned
- Provide transparent reporting, highlighting significant assumptions, opportunities and risks

Qualifications for finance planning analysis

- Customer service focus with the ability to interpret and translate financial terms and data into substantive presentations for both the financial and non-financial manager

- Solid systems skills in Hyperion Financial Management, Essbase and Smartview is desired
- Strong communication and interpersonal skills coupled with financial expertise and business acumen
- Self-confidence, initiative and ability to work independently in a pressured, deadline focused team environment
- Supports director in leading the development of strategic plans, annual operating plans and quarterly forecasts for the Company