



Example of Finance Leader Job Description

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Our company is growing rapidly and is looking to fill the role of finance leader. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for finance leader

- Effectively handle multiple high priority accounting/finance projects and deliverables under tight time constraints
- Monitoring inventory and tooling with assistance of cost accountant
- Providing backup support for cost accountant during cost accountant's absence
- Providing fully referenced year end audit file for review by Department Leader
- Providing assistance with business planning and department budgeting
- Contributing to continuous improvement process
- Acting as leader of department during the Finance Department Leaders' absence
- Developing Team Members through coaching and mentoring
- Promoting Modatek operating systems and Safety, People, Quality, and Productivity
- Establishing and maintaining effective communication with all departments

Qualifications for finance leader

- Proven ability to manage teams, build relationships, work collaboratively with cross-functional teams, influence others, and lead initiatives
- Very strong background in controls and compliance
- Participating in manpower planning and recruiting
- Promoting accountability through application of the progressive discipline

- Monitoring, tracking and improving upon key indicators