



Example of Finance Intern Job Description

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Our company is looking to fill the role of finance intern. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for finance intern

- Preparing financial reports, customer service, invoices
- Proper data entry in Quickbooks
- Assist in the preparation of the annual budgets, forecasts, and/or long term plans
- Assist in ad hoc projects (MPAA reporting,) as directed
- Research problems handle queries as assigned utilizing internal systems
- Support staff in preparation of theatrical and television ultimates
- Database and data analysis skills
- Interest in financial analysis / valuation
- Cost and loss analysis to craft improvement action plans
- Support the implementation and administration of L'Oreal financial norms

Qualifications for finance intern

- Film forecasting and risk analysis from early stages of film production or acquisition
- Work Hard, Play Hard" mentality a must
- 0 -2 years of financial planning and analysis experience in a large growth
- Attention to details, analytical skills
- Computer literacy (MS 2007)
- 20-25 working hours/week till the end of September