



# Example of Finance Graduate Job Description

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Our growing company is searching for experienced candidates for the position of finance graduate. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for finance graduate

- Drives self-development including progression towards appropriate professional certification
- Completes assigned tasks within the Finance including project and programme support
- Lead key projects in each rotational area with responsibility for delivering expected results with in the rotational timeframe
- Assist with monthly and annual account reconciliation and close activities
- Help identify and progress process improvement opportunities
- Assists in the creation of documentation to ensure consistent application and/or interpretation of processes or policies
- Consolidate and analyze financial data (Revenue, Gross Margin, OPEX, Inventory, Census)
- Support creation of monthly/quarterly reporting packages for management
- Assist in the Corporate quarterly RFF (Rolling Financial Forecast) process
- Analysis and reporting using SAP, Hyperion, Essbase, and Power Query

## Qualifications for finance graduate

- Productivity and delivery.To attain consistent personal productivity of over 70%
- Good personal motivation
- Multicultural and easy-going
- By learning how to use the world-renowned SAP reporting tool and build

- Digging assiduously into numbers until finding the relevant information to understand main deviations vs target