



Example of FIN Analyst Job Description

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Our innovative and growing company is looking to fill the role of FIN analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for FIN analyst

- Determine knowledge gaps and develop plans for addressing
- Develop and provide actionable solutions and recommendations
- Develop a solid overview of global tax payroll processes within the Payroll department, advice, adjust and implement process streamlining and/or change within business process management to better harmonize resources to the benefit of the organization
- Contributing performer, using knowledge of finance and experience gained from previous positions to support finance processes utilizing analysis techniques
- Identify relevant product-related data, provides feedback, and influences decisions
- Supplier Expedited Payment approvals
- Presentations and training to various purchasing organizations
- Provide daily support to users throughout the U.S. and Canada for ERT AP, Imaging AP, ACT UserId Review and the AP Datawarehouse
- Monitor and respond to issues sent to the SPA box for the above and process iDm requests regarding access to these applications
- Provide data extracts as needed by tax auditors, tax team, Business Process Control (BPC) and PBC users that are not available through the standard reporting tools

Qualifications for FIN analyst

- Thorough knowledge of accounting flow from sub-ledger (AR/AP) to General ledger
- Process analysis and improvement opportunity identification and its implementation
- Support process transformation and standardization
- Build up robust risk assessment/management capability
- Other on demand support
- University graduate or above, finance & accounting background