



Example of Film Editor Job Description

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Our company is hiring for a film editor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for film editor

- Strong communication skills, ability to adjust to rapidly shifting deadlines while remaining detail-oriented
- Bachelor Degree and 4 years of commercial filmmaking experience, either freelance or a production company (or a combination), with a clear understanding of set roles and etiquette
- Strong layout, composition, typography, color, and general design skills
- Knowledge of best practices for social channels such as Facebook and Instagram
- Experience in audio mixing and sound design within Premiere, Audition or ProTools
- Experience with MS Word, MS Excel, MS PowerPoint, Outlook, Teams

Qualifications for film editor

- Support entry and QA of film awards as needed
- Support entry of tier one film festival titles as needed
- Work collaboratively with festivals editor, pre-production and development editors as needed
- Passionate and knowledgeable about the film industry
- Bachelor's Degree or equivalent work experience in Communications or Journalism
- Excellent command over the English language and experience working to an editorial style guide