



Example of Film Editor Job Description

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Our growing company is hiring for a film editor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for film editor

- Possess a strong understanding of the technical production pipeline, including areas outside of immediate responsibility
- Able to take direction, interpret and execute notes
- Participate in the training, mentorship and development of the Assistants
- Remain flexible and adjust to the shifting demands of production
- To collaborate with the Producers, Editors or Creative Directors to effectively deliver their vision, contributing along the way
- Exceptional multitasking ability with the ability to manage multiple edits, have outstanding organisational skills
- Work alongside an exciting team of editors, VFX, motion graphics, CG artists, Colourists and Post Producers to deliver exciting creative edits
- The ability to work quickly and efficiently with a strong eye for detail and catching errors
- To line manage two direct reports, to lead by example and be recognised as a senior creative in the department
- Show excellent problem-solving abilities and positive, dynamic response to change

Qualifications for film editor

- An exceptional team player that is happy to share workload
- Read trade articles daily to source acquisition news, release dates, newly released PR materials (trailers, new synopses, etc...) Update existing records and create new ones as needed

- Initiate track and maintain communication with publicists and relevant content providers for press materials, full credits, etc... on upcoming films as needed
- Manage release calendar and release dates for films
- Update DVD releases on a regular basis