



Example of Field Services Representative Job Description

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Our growing company is hiring for a field services representative. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for field services representative

- Attends and actively participates in pre-construction meetings with our customers, sales, operations management, and QC to ensure appropriate mix and performance
- Participates with large jobs to insure quality delivery and placement
- Effectively addresses customer concerns/complaints
- Maintains records and writes reports regarding jobsite issues, driver performance, and product problems
- Trains with sales, QC, and operation personnel to become knowledgeable regarding technical updates and industry standards
- Participates in routine employee communications meetings
- Notifies the sales of anything pertinent regarding the business
- Communicates frequently with the sales, QC, and customer service personnel to coordinate the overall effort
- Establishes consulting relationships with customers while effectively represent the company's best interest
- Maintains environmental, housekeeping safety, and business conduct to comply with company standards and government regulations

Qualifications for field services representative

- Prior field experience in troubleshooting complex integrated systems, within an operational environment utilizing Technical Orders, engineering drawings,

- Strong communication skills, both verbal and written critical for reports
- Ability to lift heavy equipment and materials, ladders
- Ability to lift heavy equipment and materials, climb ladders
- Works in an unstructured environment
- Assist with market and pricing studies