



# Example of Field Case Manager Job Description

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Our growing company is hiring for a field case manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for field case manager

- Identify member needs and address these needs to remove any barriers in achieving optimal health care
- Collaborate with members outpatient physicians
- Conduct in-home assessments to assess members overall health needs, which includes medication reconciliation
- Provide both on-going home visits and telephonic outreach
- Provide member education on disease processes and the importance of good health
- Identify community resources based on member need
- Develop and monitor the member's care plan goals for progress and outcomes
- Accurately document members' case management plans, authorizations, assessment, and levels of care
- Assist with closing of any health care gaps to ensure member is receiving all preventative care
- Collaborate with internal medical director and pharmacist when appropriate

## Qualifications for field case manager

- Preferred Other NCQA, EQRO accreditation experience
- Intermediate Ability to effectively present information and respond to questions from families, members, and providers Strong oral and written

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- CCM is preferred
- Home Health, prior Workers Comp/Case Management/Rehab experience is preferred
- Work from home but daily travel in and around Northern VA and Metro Washington DC area required
- Valid PA RN license is required