



# Example of Factory Store Job Description

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Our growing company is looking for a factory store. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for factory store

- Helping to drive store sales and KPIs
- Assisting the Store Manager with developing a high performing team that loves to sell and is committed to providing legendary customer service
- Reaching individual sales goals and helping to teach and inspire your team to achieve theirs
- Demonstrating the best clienteling practices to your team with every customer interaction
- Partners with Merchant, in all facets of managing successful departments, to meet financial objectives
- Financial responsibility for one dept, while performing assistant level duties for other dept(s)
- Analyzes current business trends
- Merchant on executing the assortment throughout the buy process (recommending online exclusives to balance out assortment, rolling assortment sheets, fabric commits)
- Reconciles receipts, manages PO process
- Communicates changes in deliveries, receipt quantities and other merchandise operations to appropriate members of the cross-functional team on a timely basis (including planning, sourcing, photography, and web production)

## Qualifications for factory store

- Bachelor's degree in Architecture, Interior Design, or Environmental Design
- At least 5 years retail design experience
- Proven ability to perform and apply design skills, including architectural design, visual presentation development and layout, proportion and scale
- Autodesk software/technology (Autocad & Revit) a must, with ability to manage electronic files and libraries for use by multiple parties
- Ability to work cooperatively within design teams and internal business partners