



Example of Executive Editor Job Description

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Our company is looking to fill the role of executive editor. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for executive editor

- Approve all content before launch across channels with the goal of enforcing consistent style and voice while also improving overall content quality
- Drive or play an integral role in the development of content projects, initiatives and innovation
- Keep abreast of the latest content delivery and consumption trends in the HNW/UHNW space and analyze competitive activity in the marketplace
- Enhance and develop processes to streamline content creation, reviews and publishing
- Identify and build relationships with editorial staff to enable you to contribute to discussions around research, funding, policymaking and news
- Provide leadership that inspires and focuses the team members who create magazine content for the Nature-branded journals, apart from Nature itself, to increase its effectiveness
- Create, foster and develop a Magazine Community that can bring to bear journalistic activities, creating, in effect, a virtual Centre of Excellence for journalistic and thought-leadership content across the group
- Using a customer-focused, data-informed approach, help set objectives, provide feedback for performance reviews and otherwise help support chief editors to make effective use of journalistic content and magazine team members at NRG journals to advance in their careers
- Improve the presentation and aggregation of existing content through the development of new online tools
- Identify important publications from across the research groups to achieve maximum impact for content and researchers

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- Highly motivated and achievement oriented
 - A highly developed network of contacts within various tech and startup spheres
 - Truly want to create a vertical that appeals to a mass audience, but remains smart, unique, and legitimately must-read
 - Own a smartphone, probably
 - The ability to coordinate and communicate with multiple teams in an efficient manner
 - 12 years of digital editorial experience, with specific experience in managing global teams of editors and/or writers