



Example of Evaluation Manager Job Description

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Our company is searching for experienced candidates for the position of evaluation manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for evaluation manager

- Participate in program development and co-create program performance indicators and outcome measurements
- Conduct needs assessments in preparation for new and re-designed programs and program models
- Conduct and coordinate quantitative and qualitative data analysis
- Ensure quality programming by identifying programs that need support and developing and carrying out program improvement plans
- Interact with staff and programs on a regular basis to facilitate data collection and reporting
- Develop performance management and outcomes reporting protocols, policies, and tools
- Implement formal approaches to program evaluation
- Implement and manage the Institute's approach to using data to measure success and establish competitive benchmarks across the range of SC CTSI functions
- Participate in identifying delays and difficulties in meeting goals and timelines
- Establish and evaluate process improvements

Qualifications for evaluation manager

- Advanced knowledge of standard audit tools
- Familiarity with theories of behavior and communication
- Experience with governmental and institutional research and evaluation

- Advanced knowledge of and experience with qualitative and quantitative research approaches and tools (including Stata, SPSS, or other comparable statistical software)
- Excellent English writing and speaking (S/4 and R/4 levels at least) interpersonal and presentation skills
- A graduate or post-graduate University degree preferred in areas of Industrial / Organizational Psychology, Advanced Analytics, Learning and Development