



Example of Estimating Manager Job Description

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Our company is looking for an estimating manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for estimating manager

- Lead, develop, and evaluate a team of building products estimating specialists including quality control compliance on outgoing estimates, training specialists on layout and costing of multiple products, and establishing project priorities
- Develop process enhancements and coach specialist performance to drive incremental revenue and profits through the bid to order process
- Drive accuracy and response time improvements through process innovation and implementation
- Continuously improve estimating processes through analysis of performance metrics and implementation of best practices
- Complete process audits and analysis at specific intervals to ensure alignment with business objectives
- Management experience with proven leadership skills, excellent interpersonal skills, and the ability to mentor and train assigned staff
- Develop and manage all activities related to pricing and estimating for the Division
- Candidate will have skills & expertise for managing assigned staff for planning, organization, writing, editing, & production of a cohesive proposal with appropriate disclosures, explanatory responses, & supporting data to justify adequacy, realism, reasonableness, & audit validation
- Creates estimated manufacturing hours for each component determined to be manufactured in-house, including non-recurring costs, if applicable
- Summarizes each component quote cost

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- Passion for preconstruction and estimating
 - Knowledge of estimating practices and procedures, home office construction support functions, such as rigging, quality, turnover and commissioning, and safety
 - Bachelors of Science degree in Construction Management or related field, or equivalent experience
 - A minimum 12 years estimating experience
 - 10 or more year's experience preparing estimates for Department of Energy projects, particularly nuclear material processing and related waste products
 - Knowledge of the Federal Acquisition Regulations, particularly Table 15-2 requirements, Truth In Negotiations Act, and Cost Accounting Standards