



Example of Environmental Services Job Description

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Our growing company is hiring for an environmental services. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for environmental services

- Report to manager any unacceptable work or inappropriate employee behavior as needed
- Perform a variety of cleaning duties to ensure that established standards of cleanliness are maintained throughout the hospital
- Adjust cleaning duties to ensure that the needs of assigned areas are met
- Perform work efficiently to contribute to an economical operation
- Attend all mandatory meetings and classes
- Ensures that work/cleaning schedules are followed as closely as practical
- Coordinate daily housekeeping services with nursing services when performing routine cleaning assignments in patient areas
- Follows established safety precautions when performing tasks and when using equipment and supplies
- Wears and/ or uses safety equipment and supplies appropriately
- Ensures that assigned work areas are free of hazardous objects such as protruding mop/broom handles, unnecessary equipment, supplies

Qualifications for environmental services

- Extra assigned cleaning tasks - complete 2 times weekly
- Cleaning of offices
- Deal with time pressures and stress
- Accurately and efficiently enter data on a personal computer

