



Example of Environmental Services Supervisor Job Description

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Our innovative and growing company is searching for experienced candidates for the position of environmental services supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for environmental services supervisor

- Removal of trash, soiled linen, bio waste and pharmaceutical waste
- Terminal operating room cleaning
- Project work such as floor finishing, wall/window cleaning
- Responsible for Clean Linen Distribution
- Following department policy, orders linen weekly/daily /as needed to maintain sufficient stock
- Evaluates linen distribution for acceptable productivity and accuracy through the tracking program
- Maintains all tracking and accountability of linen supplies
- Maintains department control of staff and productivity
- Schedule staff and daily reviews staff accountability with regards to work schedules & assignments
- Monitors and adjust staffing to meet acceptable levels of productivity and business needs

Qualifications for environmental services supervisor

- Environmental Services Supervisory experience preferred
- Completed Safety Related training for
- Three (3) years of custodial operations experience including one (1) year of

- Association locally or nationally
- Ability to communicate effectively in written formal and oral presentations from hourly staff to ELT level