



## Example of Environmental Advisor Job Description

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Our innovative and growing company is looking for an environmental advisor. To join our growing team, please review the list of responsibilities and qualifications.

### Responsibilities for environmental advisor

- Be a confident and engaging individual, who can motivate others and who has strong influencing skills
- Be an effective listener, able to quickly assess situations or problems and can demonstrate a flexible approach to problem solving
- Have strong analytical skills with excellent report writing and presentation skills
- Build the capacity of national BIOFIN teams and other core stakeholders, ensuring a good understanding of the BIOFIN Methodology, including gender aspects
- Provide general oversight, technical support, quality assurance and impact monitoring of BIOFIN outputs and processes in BIOFIN core countries, in particular in ensuring national level outputs are produced in line with scheduled deadlines and existing quality standards for data, based on the 2016 Workbook and emerging new guidance
- Support the BIOFIN Manager in guiding and overseeing core countries in the identification and establishment of the most appropriate transformational national-level processes, targeting key finance-related stakeholders such as Ministries of Finance and Planning and private sector entities
- Travel to BIOFIN core countries as needed to support the engagement and technical success of the National BIOFIN Teams by providing policy advice, technical advice and delivering trainings
- Engage in capacity assessments and capacity development of national stakeholders as required, helping to build up a large pool of experts in each country that possess the basic skills to implement the BIOFIN tools

online platforms as requested by the global BIOFIN team

- Support the continuous improvement of the BIOFIN Framework, methodology and specific tools and other materials provided to core and non-core countries as part of BIOFIN's methodology development objectives

### **Qualifications for environmental advisor**

- Excellent written and verbal (formal and informal
- Associates degree plus significant relevant work experience
- Full time adviser role to ESD
- Interpret and implement state and federal regulations
- Potentially negotiate NSR and/or Title V permit content with agencies
- Manage environmental compliance assurance system and procedures