Our innovative and growing company is hiring for an enterprise data office. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for enterprise data office

- Lead and execute the enterprise data governance and quality strategy with recurring milestones and appropriate expectation management with executive sponsors
- Manage a centralized COE for supporting standard Business Intelligence and Analytical platforms and tools
- Partnering with the Data Architecture lead in testing and managing new data technology platforms for use by data science teams
- Work with line of business operations teams in delivering operational reports, and proactively driving strategy on reporting platform, and operational analytics
- Work with chief marketing officer and line of business digital teams in tagging and reporting on key digital assets
- Drive adoption of Master Data Management solutions and capabilities across the Enterprise
- Build 3rd party data hub, and support business strategy to better leverage 3rd party data into business processes
- Participate on the Enterprise Data Office leadership team in executing on organization mission and strategies
- Partnering with the Head of Enterprise Data Strategy to identify and manage priorities for all data management initiatives
- Fostering a collaborative relationship with data leaders, risk leaders and business partners across the enterprise

- Knowledge of program management tools and their capabilities
- Experience with financial budget management
- Highly proficient with Excel, PowerPoint
- Managing and leading onsite / offshore teams
- Project-related test management, planning, design and execution
- Performing analysis, troubleshooting and debugging