



# Example of Enterprise Data Management Job Description

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Our company is searching for experienced candidates for the position of enterprise data management. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for enterprise data management

- Coordinates staff work effort by monitoring workload demand against current output to forecast staffing needs
- Assists the manager as it relates to business processes, utilizations of various applications and developmental goals and standards
- Helps monitors integrity of data to meet customer needs so the tools can be utilized to their potential
- Measures individual productivity against department standards and keeps manager apprised of any workflow problems or concerns
- Monitors tools and other reporting to ensure service level agreements are met
- Coordinates multiple projects, functions and/or resources on a daily basis
- Assists the manager regarding the analysis of alternatives to deliver the best customer service across the organization
- Resolves data or system problems and frequently communicates with corporate merchandising and marketing, regions, retail banner offices, stores and vendors for clarification of item information and to problem solve as needed
- Conduct regular meetings/working sessions with the key business stakeholders to facilitate implementations /define requirements while upholding the EVEREST design
- Conduct / participate in meetings with EDM implementation team to ensure

## Qualifications for enterprise data management

- 5+ years of relatable data experience
- At least 2 years of data and business analysis experience
- 3+ years of professional data and business analysis experience
- 1+ years of data risk analysis experience
- 1+ years of experience with APIs
- 1+ years of Java, Python, or Spark experience