



Example of Engineering Aide Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of engineering aide. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for engineering aide

- Sets up and operates in accordance with prescribed procedures a variety of test stands consisting of multiples of standard test equipment such as pulse generators, amplifiers, oscilloscopes, voltmeters, counters
- Follow standard test procedures as required to troubleshoot, locate and diagnose malfunctions within the unit requiring application of technical knowledge, skill and ingenuity
- Stamps and otherwise approves test results
- Advises Division Head and Department Head on approaches for dealing with advanced technologies
- Conducts feasibility studies to analyze, evaluate and determine practicability and adaptability of proposed solutions
- Data entry for tracking Test Deficiencies
- Data entry for Earned Value System
- Assist in enhancing tracking system for Startup Documentation
- Assist in verifying resolutions of Test Deficiencies
- Faxes corporate the bills of lading as proof of return

Qualifications for engineering aide

- Requires good basic computer skills using the internet, Excel and Word
- 2 year technical degree desired
- The ability to obtain a Secret level security clearance is required
- Schedule meetings, contact participants, make arrangements for meeting

- Experience configuring servers, SQL databases, establishing privileges, applying system and application upgrades and patches
- Embedded systems/programs concepts