



# Example of Engineer, Project Manager Job Description

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Our growing company is hiring for an engineer, project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for engineer, project manager

- Communicate issues and opportunities – Include plans to resolve
- Manage contract, project scope, risk, and Change Orders (CO)
- Respond to CO by overseeing the entire bid effort - resource requirements, schedule, risk, cost, price and negotiation
- Represent the company as senior customer project interface
- Optimize customer relationships through project life cycle
- Responsible for development of high-quality written reports / presentations for management and customer reviews
- Lead resource, Wabtec management and customer reviews - project status, risk management, schedule, budget, performance to plan
- Travel required to/from intercompany, supplier, and customers offices
- Lead by example by personally embracing and integrating process continuous improvement
- Responsible to manage subcontractors for all field installations, start-up and testing

## Qualifications for engineer, project manager

- BS in systems, mechanical, electrical, computer science or other engineering discipline required
- Ability to recognize and assess risk associated with safety and environmental aspects
- Must be capable of utilizing effective time management skills and meeting

- Must demonstrate competency in business software packages such as Word, Excel, Access including charting and graphing
- May be required to climb stairs in order to access equipment
- Must be able to quickly evacuate buildings in the event of an emergency