



Example of Engagement Manager Job Description

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Our innovative and growing company is hiring for an engagement manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for engagement manager

- Confidently “sell” services offerings to Clients
- Facilitate client workshops and sessions, presenting, and walking through our services offerings
- Manage and properly set expectations with both internal and client stakeholders
- Advocate on behalf of the Client and your team
- Define and maintain project plans identifying milestones, risks and mitigation strategies
- Organizes solution assumptions and probes for refined data and provides analysis
- Guide team members (Associates and Consultants) to effectively conduct tasks and contribute to project deliverables
- Develop business strategy through conducting and analyzing of primary and secondary research, producing comprehensive documentation, and presenting findings and recommendations to team members and client
- Work closely with clients to determine project requirements and oversee all scheduling of necessary interactions to comprehend the client's business goals, products and expectations
- Formulate the client's business objectives and communicate with the team members accordingly, define any specific needs that will be handled by the team members in primary and secondary research

Qualifications for engagement manager

- US citizen with Top Secret/SCI security clearance required
- Formal Project Management certification highly desired
- US citizen required, with an existing US government security clearance (or ability to obtain a clearance)
- 5+ years of professional work experience with a top tier management-consulting firm
- MBA or related advanced degree (PhD, MFE,) from a top-tier university