



Example of Electrician Foreman Job Description

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Our innovative and growing company is searching for experienced candidates for the position of electrician foreman. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for electrician foreman

- Actively eliminate and/or report workplace hazards
- Ad hoc paperwork and reporting as required
- Actively participate or lead safe-starts and toolboxes
- Understand and use JHAs, Stepback 5x5, work permitting and other job relevant procedures and standards
- Development of JHAs as required
- Work on electrical equipment associated with plant processing equipment
- Troubleshoot and repair compressor panel control wiring and associates devices
- Read and understand P&ID's (symbols, tags and instrument lines), wiring diagrams and instrument loop drawings
- Maintain and work on different types of control valves and transmitters
- Work on electrical systems ranging from 12vcd to 480 vac

Qualifications for electrician foreman

- Attend backlog review meeting weekly
- Manage Voltage Rated Glove and Voltage Meter Program
- Perform Safety audits weekly, Visit jobs in the field for quality, safety and code compliance
- Coordinate with Superintendent regarding scheduled jobs and manpower needs

- Make sure all men arrive on time and leave on time any variation is recorded