



Example of Electrician Foreman Job Description

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Our innovative and growing company is hiring for an electrician foreman. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for electrician foreman

- Implements and maintains a safe workplace program, ensuring safety is the highest priority in the workplace
- Supervises the activities of FEMC Electricians and Apprentices
- Evaluates material needs for tasking and assigns duties as appropriate to subordinate staff
- Advises FM Supervisor and/or Construction Manager of job progress, material requirements and personnel matters
- Interprets schedules, design drawings, specifications and wiring diagrams to carry out tasking
- Identifies unsafe conditions and/or NEC violations and reports them to the FM Supervisor
- Works directly with other departments to plan and complete tasking
- Ensures staff attendance of required trainings and maintains records of departmental trainings
- Evaluates job hazards and communicates information to staff verbally and in writing through various venues, including weekly and daily crew meetings
- Provide suggestions and recommendations for re-hiring, termination and advancement of staff

Qualifications for electrician foreman

- Must be able to pro-actively identify job hazards and communicate those

- Must have some computer experience and be able to learn and utilize work order and timesheet software programs
- May require NCCER+ or equivalent certification with relevant experience
- Minimum of 36 – 60 months documented field experience at Journeyman in chosen craft discipline
- Ability to work in a heavy manufacturing environment requiring awkward stances and positions for periods of time throughout an 8 to 10 hour day
- Ability to stand and walk for majority of 8 to 10 hour day, bend, climb ladders 6 to 15 feet above ground level, lift product, equipment and tools up to 50 pounds throughout the day