



# Example of Electrical Assembler Job Description

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Our company is looking for an electrical assembler. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for electrical assembler

- Assembly of electrical cables and subassemblies
- Aid in the layout of standard and special electrical assemblies
- Maintain parts stocked in Electrical Assembly area
- Cleans and performs preventative maintenance on tools and equipment if required
- Assists engineering with prototype assembly
- Assists customer service with problems in the field
- Ability to follow direction from lead shop technicians/engineers
- Expected to work in safe manner in accordance with established Shop operating procedures and practices
- Assemble printed circuit boards and wire harness cables on gas control panels
- Operate various power tools including but not limited to torque wrenches, calipers, crimp tools, power drills, hand tools and gauges in a safe and proficient manner

## Qualifications for electrical assembler

- Able to walk, reach with hands and arms, push, pull, stoop, kneel, crouch, and crawl
- Able to climb ladders and work in high areas
- Specific vision abilities required include close vision, peripheral vision, depth

- Hand Tools - Screwdrivers, Drills, Pliers, Wrenches, Crimpers, Hole-Punch, Measuring Devices and Soldering Equipment
- Multimeters - Digital Multimeters
- Drill Press/Band Saw - Metal Drilling, Cutoff