



Example of EKG Technician Job Description

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Our company is hiring for an EKG technician. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for EKG technician

- Perform hook up and scanning of monitors, as per department procedures
- Produce quality EKG's, artifact free, with correct lead placement for Physician review
- Complete 24 hour ambulatory monitoring hook-up within 30 minutes
- Proper labeling of EKG report with name, date, time, and room number
- Files accurately, attaches EKG to correct priors
- Scans all tracings on the same day as typed
- Maintains current EKG files
- Accurately transcribes reports
- Processes daily charges in Meditech
- Be responsible for cardiac monitor surveillance for the telemetry unit as assigned

Qualifications for EKG technician

- Qualified candidates have a High School Diploma or GED required
- Certification from a recognized Electrocardiology Program or two years EKG training required
- Must be able to prioritize and work closely with others
- Experience with ECG testing preferred
- The job incumbent is required to demonstrate the knowledge and skills necessary to provide patient care that is appropriate to the ages of the

- Prefer graduate of a 12-month EKG technician or Medical Assistant training program, or equivalent experience in a physician's office or hospital setting