



Example of Educational Consultant Job Description

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Our growing company is hiring for an educational consultant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for educational consultant

- Work with the Training Director to develop innovative technical assistance supports (e.g., online, video)
- Advise teachers/school administrators for student achievement
- Year round position
- Prepares reports of trainee progress and performance for client and Manhattan management teams upon request
- Confers with internal management and staff to determine product information and subsequent training objectives
- Creates tests, maintains and makes modifications to curriculum and training software modules as needed
- Excellent communication and presentation skills with the ability to present to large groups
- Excellent collaboration, influencing and facilitation skills
- Proven sales skills across a large portfolio
- Strong negotiation skills and commercial awareness with an attention to detail

Qualifications for educational consultant

- Expertise in research-based instructional strategies, leadership development techniques, and relevant content areas, including the fields of management/leadership, organizational development, talent management, adult learning theory, and education policy

- Experience working as a building principal is preferred
- Experience working in North Carolina is preferred
- Experience working in a school district office is preferred