



Example of Educational Consultant Job Description

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Our growing company is searching for experienced candidates for the position of educational consultant. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for educational consultant

- Provide leadership coaching to practicing administrators and principals
- Contribute to advancement of School Services team initiatives
- Travel up to 60% (primarily, but not exclusively within North Carolina) to assigned schools and districts to deliver services and develop new business relationships
- Remote collaboration across teams and other departments
- Interviewing experts
- Dissemination of resources
- Research, extract and analyze data and communicate results
- Design, maintain and analyze statistics
- Communicate with the other Training Services team members to write and revise materials accordingly
- Serve on system implementation and other cross-functional project teams to ensure rollout of new system applications by evaluating end-user use of instruction prior and during production integration

Qualifications for educational consultant

- Demonstrated experience in student funding schemes, education financing, budgeting and educational accreditation
- Fluency in English (speaking, writing, reading) required
- International experience in the above-mentioned areas (at least one country)

- Immediate ability to execute a prospecting plan with weekly updates to management team