Our innovative and growing company is looking to fill the role of education supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for education supervisor

- Has an understanding of software functionality graphic design skills to create successful Web pages
- Maintains and updates Intranet projects and content
- Researches and makes recommendations on new and emerging Intranet and communications technologies
- Evaluates and measures effectiveness of Intranet, online and e-communications projects
- Exhibits strong verbal and visual communications skills
- Able to work well under the pressure of tight deadlines and changing demands
- Responsible for integrating and supporting accreditation and key performance indicator metrics support into existing ongoing education efforts
- Responsible for overseeing and triaging training and education requests with the right solution in tangent with training supervisor
- Observe, critique, and provide feedback to the intern teaching in the classroom a minimum of 4-6 times throughout the semester
- Be responsible for supervision and implementation of program services including School Health and COPA

Qualifications for education supervisor
• Candidate must live within 60 miles of Fort Campbell, KY
• Competencies in basic word processing, design and document production willingness to learn new technologies
• 3 years’ experience in the design, delivery and/or development of Web or Intranet sites
• Advanced knowledge of Dreamweaver, Photoshop, Flash