



# Example of EDI Consultant Job Description

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Our company is looking to fill the role of EDI consultant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for EDI consultant

- Should have experience in setting up communication using protocols like AS2, FTP, OFTP2 ,FTP(s) , SFTP and working with VAN(s) etc
- Analyze and anticipate project risk and proactively communicate escalating issues proposing a solution and plan to address them
- The creation and interpretation of connection requirements, and implementation of new data interchanges, including testing and operational support
- Negotiating agreements for ongoing data transmission and support with customers and third-party vendors
- Collaborates with business partners across the organization to provide EDI subject matter expertise on Unum's data models, associated systems, and technology
- Involved in process improvements, system enhancements, and general problem solving to improve the customer experience and team effectiveness
- Develops project plans and delivery timelines related to the data exchange process and resolution proposals for identified errors
- Must build strong partnerships with internal business, field and IT teams
- Supports acquisition of new business by responding to RFP and other pre-sale requests regarding feed implementations
- Serve as the Subject Matter Expert for Clearinghouse (X12 EDI) compliance related work

## Qualifications for EDI consultant

- Must have excellent written (PowerPoint) and oral communication skills and experience with workflow mgmt./mapping (Visio)
- Healthcare EDI knowledge and experience with Agile delivery methodology preferred
- 2+ years of exposure to healthcare claims
- Intermediate or higher level of proficiency with Excel and Access
- Advanced ability to identify and evaluate existing and potential IT and business challenges