



Example of EDI Analyst Job Description

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Our growing company is searching for experienced candidates for the position of EDI analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for EDI analyst

- Will continually learn relevant EDI techniques to provide value to our business by enhancing self-knowledge and capability
- Will assist and/or drive the testing of developed EDI Transactions to ensure quality of the project deliverables
- Will fully document all projects, maps, business processes, support documentation for storage in an EDI Documentation database
- Support EDI department as needed
- Responsible for analyzing and designing new EDI business processes as needed
- Also responsible for identifying and defining detailed EDI functional requirements and use cases
- Assist in translating EDI requirements and use cases into test conditions and expected results for product, performance, and user acceptance testing
- Coordinate and perform trading partner testing
- Assist in the documentation of all new deliverables that require ongoing support
- Provide back up support for MFT systems and communications

Qualifications for EDI analyst

- Able to think methodically, identify problems, develop practical solutions, and assist the Manager in implementation by partnering with peers and

- Exceed target compliance levels for DC operations
- Demonstrate analytical and problem solving skill set to recommend change plans to improve existing operations
- Coordinates EDI testing and trading partner implementation initiatives
- BA/BS degree in Computer Science, MIS/Information Technology, Business, Finance or related or an equivalent combination of experience, knowledge, skills, and abilities