



# Example of ED Nurse Job Description

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Our company is looking to fill the role of ED nurse. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for ED nurse

- One year ED experience preferred
- Collaborate with a wide variety of care providers, including nurse practitioners, physicians, community-based physicians, and ED health care providers to coordinate incoming clinical information on patients referred to the ED
- Utilize phone tree determine by ED management to notifies the ED triage nurse and designated ED staff of incoming patients to the ED
- Receive information regarding critical laboratory values and microbiology reports and communicates this information to the medical provider
- Maintain open communication during declared disaster or MCI
- Utilize and maintain Monroe County Disaster Paging system
- Utilize the electronic medical record, LifeImage, and RHIO to assist with transmission of information for patients
- Facilitate inter-facility transfers, both within and outside of the UR Medicine Health System. Assist in contacting appropriate specialty service, accepting provider, transmitting necessary admission information, facilitates nurse to nurse report, contacts appropriate person to arrange safe transport
- Work in collaboration with the Transfer Center to refer patients to the appropriate attending physician and service staff. Assist with the dissemination of information through the Emergency Department
- Maintain daily logs of incoming patients, critical laboratory values, ED census, and helipad activity and status. Track and perform QA activities related to

## Qualifications for ED nurse

- BCLS, ACLS and PALS certifications required
- Demonstrated independent management of cardiac, critical care, complex care med/surg, psychiatric, and multiple trauma patients of all age groups
- 1 year as a primary clinical provider in the ER setting is desired
- IV Skills for all ages & computer charting experience required
- ABG & Telemetry experience preferred
- One (1) year Emergency or Critical Care experience in an acute care facility