



Example of Early Childhood Teacher Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is looking to fill the role of early childhood teacher. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for early childhood teacher

- 10% Assist in the design, implementation, and review of activity plans, responsible for health and safety of children in assigned areas
 - Manages the full-cycle recruiting process across multiple functional groups or business units for center staff level and other key openings
 - Consults with hiring managers on recruitment and interview process
 - Proactively identifies and implements effective sourcing and recruiting strategies
 - Applies an in-depth understanding of the business environment, specific industry strategies, organizational structures and compensation practices in order to construct business cases for proposed solutions
 - Works with recruiting managers, peer recruiters, business unit and department leaders to understand strategic business objectives and organizational design to develop strategies to meet current and future staffing needs
 - Engages in timely and appropriate communications with all candidates, hiring managers, recruiting managers, peer recruiters, vendors and other stakeholders to create a highly positive experience
 - Conducts post interview debrief meetings to select finalists
 - Monitors instruction and coaches teachers in using effective teaching strategies
 - Works with Building Leadership Teams to improve student performance
-

- Ability to bend, squat, kneel, reach overhead, sit on floor, and sit on small chairs 12 inches off the floor, continuously throughout the day
- Ability to lift and/or catch a child weighing up to 60 pounds frequently throughout the day
- Ability to move and run during large motor activities frequently throughout the day
- Ability to visually monitor children continuously throughout the day
- One year of full-time experience in a certified day care center or comparable child care program
- A minimum of 12 Early Childhood Education units or equivalent (Child Growth & Development, Child Family & Community, and two ECE Curriculum Courses)