



Example of Driver Job Description

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Our innovative and growing company is hiring for a driver. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for driver

- Reports any maintenance problems to Maintenance in accordance with Company procedure and does not operate an unsafe vehicle
- Attends all assigned training, safety meetings and in-service meetings
- Maintains a cooperative attitude with fellow employees, supervisors, parents, and school personnel
- Packages materials, supplies, and product to meet production requirements and customer requests
- Ensures packaging meets all company, local, and other requirements and regulations
- Ensures loads are properly secure on vehicles for delivery
- Secures loads through a variety of packing methods
- Operates manual load devices as appropriate
- Loads, delivers, and unloads products and materials from delivery truck
- Operates vehicles up to 32' flatbed trucks in safe manner and follows all state driving requirements

Qualifications for driver

- MUST be flexible to work possible mandatory OT as required as determined per production levels
- MUST be able to provide 2 previous employment references
- MUST be able to pass drug/background screenings***

- Knowledge of how to strap down loads on the truck or trailer