



Example of Doorman Job Description

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Our company is growing rapidly and is hiring for a doorman. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for doorman

- Previous luxury hospitality experience strongly preferred
- Have knowledge of Doorman duties and responsibilities
- Maintain an alert position in the Entrance
- Assist customers in getting a taxi or finding their ride sharing service
- Assist customers with loading/unloading luggage, in lanes, when necessary
- Work with and communicate issues with the City of LV Traffic Enforcer
- Supervise loading zones and coordinate the driveway and traffic flow especially as it pertains to cabs, ride sharing vehicles and shuttles
- Treats all guests and colleagues in a polite and courteous manner at all times
- Ascertain a high degree of guest satisfaction (to receive zero complaints about your department)
- Is fully aware of the national history of Dubai, places of interest, shopping areas

Qualifications for doorman

- Prefer two years prior hospitality experience
- Constant need (66% to 100% of time) to communicate verbally and in written format, receive and exchange ideas with residents, guests, vendors, and staff
- Previous experience as Doorman/Luggage Porter or in Guest Services position required
- Passion for guest service & ability to work in a team
- Regularly required to travel from floor to floor
- May be required to travel outside between buildings in varying outdoor

