



# Example of Dock Worker Job Description

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Our growing company is looking for a dock worker. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for dock worker

- Any product being delivered from an outside carrier must be sampled and approved before offloading
- Notify Terminal Manager of any unsafe equipment, unsafe procedures/practices or any situation which will jeopardize the safety, control of company assets
- Lifting up to 50lbs consecutively
- Efficiently sort, handle, load and unload palletized and non-palletized freight
- Use appropriate motorized and manual equipment, including pallet jack, forklift and by hand
- Work in a safe, efficient manner, adhering to company safety policies
- Use mobile handheld devices to scan and track shipments
- Work on a dock that is not climate-controlled for extended periods of time

## Qualifications for dock worker

- Flexible work week
- CDL certified a plus
- Organized, ability to manage time, work with minimal direction, and have the ability to multi-task
- Must be able to safely enter the cab of truck, even when surfaces are slick
- Physically able to lift up to 80 lbs frequently
- Physically able to push/pull up to 150 lbs frequently