



Example of Divisional Controller Job Description

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Our innovative and growing company is looking to fill the role of divisional controller. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for divisional controller

- Responsible for consolidation of all Group and Divisional reporting requirements including monthly results and forecasting
- Take a lead role in the annual business planning process for the Division
- Actively embed control processes and procedures through business partnering with the finance community, undertaking monthly balance sheet reviews, knowledge sharing on the finance SharePoint and standardise documents and templates
- Hold regular FC forums within the Division and attend monthly Divisional FC meetings to share knowledge and challenge the status quo with a view to implement action plans to improve processes and become more efficient
- Documenting and tracking key Divisional initiatives
- Embed measures for tracking sales performance against financial and non-financial indicators to provide meaningful management information and support decision making
- Lead on discussions with Group Tax and KPMG to derive an appropriate R&D tax assumption for management reporting
- Build strong relationships with Group Accounts and the external Auditors to assist with compilation of stat accounts and company audits
- Oversee and take the lead on finance integrations for all new acquisitions
- Performs monthly financial statement closing

Qualifications for divisional controller

- 10+ years' experience in a manufacturing environment in operational accounting and financial analytic roles
- Bachelor's degree in Accounting and a CPA license is required for consideration
- Must have a bachelor's degree in Accounting or Finance along with a CPA license for consideration
- Prefer candidates that are Public/Private CPA, that have started their career in public accounting (ideally Big 4 or regional CPA firm), and then progressed to private and/or corporate
- Strong communication, accounting systems and MS Excel skills are necessary for success in this role