



Example of Division Manager Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is searching for experienced candidates for the position of division manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for division manager

- Oversee the management of all student, fellow, residency related activities and graduate program administration
- Leads the distribution teams within the assigned division(s) leading change, ensuring proper coaching, training, performance management, and talent management to achieve company goals
- Collaborates with division functional management to develop and execute overall logistics strategy ensuring alignment with competitive business strategy
- Partners with the Operations Director for divisional plants to ensure supply chain strategies and synergies are optimized between plant operations and logistics operations
- Partners with General Manager and division sales team to secure/coordinate new customers, support promotions for increased business, and address service issues with customers as appropriate
- Ensures all direct reports understand, cascade and achieve the logistics goals and key metrics
- Understands and drives productivity initiatives, efficient routing maxims, overall cost conscious culture
- Owns Safety Culture, ensuring safety strategies and tactics are employed as required and overall safety results improve year over year
- 5-10 years managerial experience in distribution, transportation or logistics for multiple sites / territories
- Daily and Weekly Division level emails (production updates, important

Qualifications for division manager

- A degree or equivalent in Engineering, Computer Science, Business Management or a related field and 6 years of progressive professional experience in business systems analysis, information technology systems analysis, Program Management or related positions
- Prior experience should preferably include systems and/or business analysis including eliciting and articulating requirements
- Track record of success in defining and driving successful adoption of new initiatives
- Demonstrated skills as a receptive listener, influential and persuasive and seeks to understand the differing sides of each situation
- Advanced application of basic financial concepts to solve problems, prepare reports for analysis, and plan/forecast operational data
- Advanced analytical skills including strong attention to detail, ability to compile information requiring combinations of data from multiple sources with the ability to critique and interpret data formulate sound decisions