Example of Distribution Technician Job Description

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Our company is searching for experienced candidates for the position of distribution technician. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for distribution technician

- Picking/packing/shipping all customer orders in a timely (measured through Labor Management System – LMS) and accurate manner while operating material handling equipment (transporter, fork-lift)
- Assisting in general warehouse duties including loading, unloading, put-aways, line replenishment, wrapping and push-offs
- Have the adaptability and flexibility to find solutions to meet Business and Regulatory needs and changes
- Be competent in the application of the Construction Design Management (CDM) regulations relating to utility projects
- Have an understanding of the New Roads and Street Works Act 1991
- Understand the reason for budget control throughout the project life
- Be competent in dealing with customers affected by the projects during the design phase
- Have the ability to communicate on a technical level to both internal and external customers
- Demonstrate the ability to plan and prioritise your own workload
- Know when to consult more senior planners or manager

Qualifications for distribution technician

- Hands-on experience in IT service delivery including but not limited to software installation and configuration, and system testing/ troubleshooting
- Manage par levels and clean carts

- Check regularly for printed orders and respond
- Strive to reduce idle equipment