



Example of Distribution Manager Job Description

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Our growing company is looking for a distribution manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for distribution manager

- Maintaining strong relationships with Retail teams
- On cross functional operations
- Assist Senior Manager Distribution Operations with financial, operations, people, process and service related objectives
- Coordination and participation in cross functional team projects to provide management with actionable data
- Actively participate in improvement project planning including and the day to day progress of projects
- Act as a role model and mentor on operations and project management methodology, standards, strategy, quality and change leadership
- Track and publish the daily performance of the DC to preset parameters
- Employee leadership, development, and administration
- Overall responsibility for receiving, storage and shipment of raw materials and/or finished goods and inventory control
- Provides Supervisor/Lead personnel with overall direction to ensure the quality control, productivity standards and compliance with established procedures

Qualifications for distribution manager

- College degree or equivalent experience in industrial/food manufacturing/distribution preferred

- Five years of experience working with airline distribution technologies
- Advanced knowledge of industry technologies (GDS)
- Demonstrated problem solving skills involving both business problems and people interactions
- Strong initiative and willingness to take on leadership responsibilities required